

# Memorandum

To: All AF Staff  
From: Stacey Viers, Business Manager  
Date: March 15, 2021  
RE: MI Classroom Heroes Grants: GSRP, Head Start, Adult Education, and Young Adult Special Education Teacher COVID-19 Grant Program

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This is the second round of the State of Michigan Department of Treasury grant for teachers of GSRP, Head Start, Adult Education, and Young Adult Special Education *who did not receive a grant in the first round*. Those who qualify under the Treasury definitions as teachers may be eligible for up to a \$500 grant from the Treasury. *Qualification* is determined based on an employee's position between April 2, 2020 and June 30, 2020. *Eligibility* is determined based on the certifications the employee provides on Treasury Form 5741. To qualify, employees must both be *qualified* and *eligible*. A list of positions *qualified* as GSRP, Head Start, Adult Education, and Young Adult Special Education Teacher is attached below.

**The Department of Treasury specifically excluded Administrators (Supervisors), K-12 staff, and all support staff (non-teachers) for GSRP, Head Start, and Early Head Start.** Any employee qualified under the first round of grants, may not submit a form for this grant.

Staff who are *qualified* have already received Treasury Form 5741 in a separate email. Those who are not *qualified*, but believe they meet the Department of Treasury qualifications requirement may appeal their *qualification* determination in writing to [sviersAF@huronisd.org](mailto:sviersAF@huronisd.org) by April 9, 2021 at 12:00 pm (noon). **Your appeal must include a written statement that you were a qualified Teacher for GSRP, Head Start, Adult Education, and Young Adult Special Education between April 2, 2020 and June 30, 2020, your position title, and that you were required to work for continuity of learning for students during that time.**

If you do not meet the Department of Treasury requirements for *qualified* position, your appeal must be denied.

For your convenience, we have attached a list of *qualified* positions:

**Qualified Employees:**

- GSRP Lead Teacher
- GSRP Associate Teacher

- Head Start Center-Based Teacher
- Head Start Assistant Teacher
- Early Head Start Center-Based Teacher
- Post-Secondary Special Education Teacher
- Adult Education Teacher

The Department of Treasury has defined “classroom teacher” as a full-time or part-time GSRP, Head Start, adult education and young adult (ages 18-26) special education teachers who provided continuity of learning to students during the 2019-2020 period of school closure that resulted from COVID-19.

Substitute staff are specifically excluded. Administrators and Supervisors are specifically excluded. The Department of Treasury grant program is specific to GSRP, Head Start, Adult Education, and Young Adult Special Education Teachers. All non-teaching positions are specifically excluded.

For additional information, please see the [Frequently Asked Questions](#) from the State of Michigan Department of Treasury.